

Space Calculation Sample

Bobrow
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Norman Bobrow
& Company Inc.



Type of space	Avg size	# units	Total space
President's office + conference	300	1	300
Executive office	225	2	450
Standard office	150	6	900
Small office	120	8	960
Supervisor workstation	100	6	600
Standard workstation/cubicle	48	30	1,440
Large conference	300	1	300
Small conference / meeting	225	2	450
Library / research	300	1	300
Reception area	300	1	300
Kitchen	240	1	240
Closet	15	4	60
Subtotal			6,300
Circulation space (corridors, etc)	30%		1,890
Expansion space	20%		1,260
Total usable space			9,450
Add-on factor (equals approx. 26% loss factor) 35%			3,308
Grand Total = Rentable Square Feet			12,758